

NORTH SUBURBAN NIGHT TENNIS ASSOCIATION INC.

(Reg. No. A0015517W)



Minutes of the General Meeting Held on 23rd October 2023 at Maribyrnong Park Tennis Club

1. Attendances

Clubs Present 46

Clubs	27-Feb-23	01-May-23	24-07-23 (AGM)	21-Aug-23	23-Oct-23
Aintree	✓		✓		✓
Airport West	✓	✓	✓	✓	✓
Ascot Vale	✓	✓	✓		✓
Avondale Heights	✓	✓	✓	✓	✓
Buckley Park	✓	✓	✓	✓	✓
Bulla Village	✓	✓	✓	✓	✓
Caroline Springs	✓	✓			
Coburg	✓	✓	✓		✓
Corpus Christi	✓	✓	✓	✓	✓
Craigieburn	✓	✓	✓	✓	
Deer Park	✓	✓	✓	✓	✓
Delahey	✓			✓	✓
Diggers Rest	✓	✓	✓	✓	✓
Doutta Galla	✓	✓	✓		✓
East Coburg	✓		✓	✓	✓
Essendon	✓		✓	✓	✓
Fawkner	✓	✓	✓	✓	✓
Gladstone Park	✓	✓		✓	✓
Glencairn	✓		✓	✓	✓
Green Gully	✓	✓	✓	✓	✓
Greenvale				✓	✓
Hadfield	✓	✓	✓	✓	✓
Hillside	✓	✓	✓		✓
Hume	✓	✓	✓		✓
Keilor	✓	✓	✓	✓	✓
Keilor East	✓	✓	✓	✓	✓
Keilor Park	✓	✓			✓
Maribyrnong Park	✓	✓	✓	✓	✓
Merlynston	✓	✓	✓	✓	✓
Moomba Park	✓		✓		✓
Mt. Carmel	✓	✓	✓	✓	✓
North Park	✓	✓	✓		✓
North Sunshine			✓		✓
Oak Park	✓	✓	✓	✓	✓
OLN	✓	✓	✓	✓	✓
Parkville		✓			
PEGS			✓		✓
Princes Hill	✓	✓	✓	✓	✓
Royal Park	✓	✓	✓	✓	✓
St. John Bosco	✓		✓	✓	✓
St. Monicas	✓	✓	✓		✓
St. Thereses	✓	✓	✓	✓	✓
St. Vincents			✓		
Strathmore	✓		✓	✓	✓
Sunbury	✓	✓	✓		✓
Sydenham	✓	✓	✓	✓	✓
Taylors Lakes	✓	✓	✓	✓	✓
Tullamarine	✓	✓	✓	✓	✓
West Brunswick	✓	✓	✓	✓	✓
Westmeadows	✓	✓	✓	✓	✓

Clubs that did not attend the last Delegate's meeting:

Aintree, Ascot Vale, Caroline Springs, Coburg, Doutta Galla, Hillside, Hume, Keilor Park, Moomba Park, North Park, North Sunshine, PEGS, St Monicas, St Vincents, Sunbury

2. Apologies

Christopher Reid (Tullamatine)

3. Minutes of the Previous Meeting

Moved Reagan Burgess (Mt. Carmel) seconded Ron Morton (Merlynston) that the minutes of the previous meeting, which had previously been sent to all Clubs, be accepted - **Carried**.

4. Business arising from previous Minutes

Nil.

5. Correspondence

Inwards correspondence:

- Sport and Recreation Victoria
 - Get Active Kids voucher signup
 - Sporting Club grants now open
 - Aboriginal Sport Participation grant program now open
- Tennis Victoria
 - News — September 2023, October 2023
 - Association Forum to be held 14th September
 - Acknowledgement of completion of association renewal form
 - Notice of Tennis Victoria AGM
 - Certificate of Currency for insurance
 - AO24 Pre-sale advice
- Green Gully TC – change of delegate
- Hadfield TC – discussion of events surrounding forfeit of match
- Tullamarine TC – notice of intent to withdraw Men’s B Special 1 team
- Hadfield TC – explanation of issues with Book-a-court lighting times error
- Diggers Rest TC – response to concerns surrounding team issues
- Greenvale TC – response to association correspondence regarding court lighting levels
- Brimbank Council – discussion of the new NSNTA lighting policy and request that independent professional LUX tests be accepted
- East Coburg – change of secondary delegate

Outwards Correspondence:

- All Clubs
 - Minutes from Delegates meeting 21st August 2023
 - Withdrawal of Merlynston Ladies C Grade 1
 - Withdrawal of Tullamarine Men’s B Special 1
- Diggers Rest TC – concerns about management of teams
- Hillside TC – official warning regarding incorrectly entered match result
- Hadfield TC – request for explanation regarding match incomplete
- Greenvale TC – letter concerning late fee payment
- Several clubs – details of courts that will not meet the new lighting levels

6. President's Report

Larry welcomed everyone to the meeting.

7. Treasurer's Report

(a) The Treasurer's Report had been distributed to the delegates.

Moved Graham Sandman (Treasurer), seconded Ian Lyster (East Coburg)
– **Carried.**

(b) A new Light Meter is to be purchased with the invoice paid by end of November

Moved Graham Sandman (Treasurer), seconded Leo Ibrahim (Sydenham)
– **Carried.**

8. Match and Permit Committee Report

M&P Report

Team withdrawal

- Since the last meeting two more teams have withdrawn:
 - Ladies — C Grade 1 — Merlynston
 - Mens — B Special 1 — Tullamarine
- Regrettably, this now means we have two grades with two Byes.

Washouts

- We have had lots of washouts this season, including one week when all three competitions were completely washed out.
- Overall, washout arrangements have gone reasonably smoothly with the majority of teams following the NSNTA Washout Procedures - <http://nsnta.org/washout.html>
- We have had a couple of instances where one team has turned up and the other team has thought it was a washout due to miscommunications.
- If the home club Delegate cannot make contact with the away club Delegate to arrange a washout in advance, all players need to turn up at the venue and captains can then agree a washout. Unreturned voice mails or texts are not sufficient.
- The home club Delegate should not contact the home team until they have had agreement to the washout from the away club Delegate.
- The two Delegates do not have to agree to a washout over the phone. The away team has the right not to agree and to attend the courts and inspect them to see if they are playable.
- Efforts should be made to dry courts if it is not raining. Matches do not need to start at 7.00 pm if courts are still being dried.

Additional registrations

- Closing dates
 - Ladies Competition close 7.00 pm Tuesday, 24 October 2023
 - Mixed Competition close 7.00 pm Wednesday, 1 November 2023
 - Mens Competition close 7.00 pm Thursday, 2 November 2023
- No late additional registrations will be accepted.
- The Chairman will respond with confirmation that he has received each additional registration. This only means that it has been received, not accepted. Contact will only be made with the Club if an additional registration has been refused.
- **We usually wait for a player to have played three matches before accepting an additional registration.** When a player has no other history, we need to base our decision on the results of those three matches.

- Emergencies cannot play more than three matches in total, regardless of which grades they are played in (not three matches in one grade). It is the responsibility of the Club to track how many times emergency players have played.
- Please ensure your team has enough registered, qualified players for finals. A player must be registered and have played three matches (washouts included) to be eligible to play finals.

Finals

- Results of Round 14 to be phoned through to Peter Olney by 11.00 p.m. on 9354 9019
- Do not phone through semi final and Grand Final results
- Aim to have finals draw up that night
- Clubs must advise by Monday 6 November 2023 if any courts are unavailable for finals, otherwise we assume courts are available.
- Players must be **registered** and have played three matches to be qualified for finals. Each competition (Ladies, Mixed and Mens) is a separate competition, and qualification for one does not count towards qualification for the other. No exceptions will be made to this rule, so please ensure teams have enough registered, qualified players and don't have to forfeit a final.

Team entries for next season

- Close 8.00 pm on Friday, 1 December 2023
- Team entries must be sent in Microsoft Excel format. We use a macro to assist with importing player statistics for grading, which will not work if team entries are sent in a different format such as PDF or pages.
- Clubs must also send a Grade Contact Sheet.
- Player lists will be provided to all clubs after Round 14. Please ensure player names are spelt correctly. You can copy and paste names from the player history lists into the team entry sheet.
- Please only list players that intend to play. Do not blindly copy all names between seasons. Clubs should be a commitment from players that they intend to play again.
- Please ensure all players are listed. Additional registrations will be refused if strong players are left off the team entry even if the player has played in the team for many seasons.
- Some players on the lists may be marked as "Too Strong". This means they played an emergency this season, but were deemed to be stronger than the other players in the team. We encourage you to register these players if they are going to play next season. If an emergency player has been deemed "Too Strong" this season and then they play as an emergency in the same team next season, the team will be automatically penalised with loss of games.
- If you know the player comes from another club, put that information on the bottom of the sheet
- Do not put in a team with only 4 players in it — register the players a team will use in the event of an injury or unavailability
- If there is a new player to your Club, check with the Coordinators or Chairman for previous history
- Please limit the number of special fixture requests as it makes it very difficult for the Committee to complete the draw. If too many clubs submit special requests, they cannot all be accommodated, and some clubs will miss out.

Autumn 2024 dates

- Ladies – Tuesday, 6 February 2024
- Mixed – Wednesday, 7 February 2024
- Men's – Thursday, 1 February 2024
- The Mens Competition will not play on Easter Thursday and ANZAC Day so starts a week earlier.
- The pickup night for fixtures and result books for Autumn 2024 will be advised.

Light testing and policy

- We have sent letters to most clubs likely to be affected by the new lighting policy which takes effect on 1 July 2025. If your club has received a letter, please ensure it starts taking action now, so it is ready by 1 July 2025.
- There are a few more clubs that we suspect may also be affected by the lighting policy change, but we need to retest their courts first as their light testing results are a couple of years old.
- We have received some feedback from Councils that their lighting measurements are different to the Association's, so we are purchasing a higher quality light meter.

- One Council also suggested we adopt the Australian Standard of 0.6 uniformity instead of our criteria of no more than 5 points below 250 lux. The Australian Standard is based on a minimum average of 350 lux, so we intend to continue with the requirements in our lighting policy.

Dispute resolution procedures

- Thanks to the clubs who provided feedback to our draft Dispute resolution procedures.
- We finalised them at the Match and Permit Committee meeting tonight and we will issue them shortly.
- We will monitor how they work over the next 12 months to see if they are effective.

Match result books

- We have developed a proposal to discontinue match result books and have clubs print and provide result sheets from the Spring 2024 season.
- It will be circulated to clubs and voted on at a Special General Meeting held with the February 2024 Delegates meeting.

9. General Business

St Christopher's Tennis Club applied to renew their registration with NSNTA

Moved that the club's registration be accepted: Graham Govan (Essendon), seconded Jessica Muscat (Greenvale) – **Carried.**

Meeting closed at 9:11 pm

Next Delegates' Meeting

Monday 26th February at 8.30pm – Maribyrnong Park Tennis Club