

# NORTH SUBURBAN NIGHT TENNIS ASSOCIATION INC.

(Reg. No. A0015517W)



## Minutes of the General Meeting Held on 26<sup>th</sup> August 2024 at Maribyrnong Park Tennis

### 1. Attendances

Clubs Present 39

Clubs	23-Oct-23	26-Feb-24	29-Apr-24	AGM	26-Aug-24
Aintree	✓			✓	
Airport West	✓	✓	✓	✓	✓
Ascot Vale	✓		✓	✓	✓
Avondale Heights	✓	✓	✓	✓	✓
Buckley Park	✓		✓	✓	
Bulla Village	✓	✓	✓	✓	
Caroline Springs		✓	✓	✓	✓
Coburg	✓			✓	✓
Craigieburn		✓			
Deer Park	✓	✓	✓	✓	✓
Delahey	✓	✓		✓	
Diggers Rest	✓	✓	✓	✓	
Doutta Galla	✓	✓	✓	✓	✓
East Coburg	✓	✓	✓	✓	✓
Essendon	✓	✓	✓	✓	
Fawkner	✓	✓	✓	✓	✓
Gladstone Park	✓	✓	✓	✓	✓
Glenroy Community					✓
Glencairn	✓	✓		✓	
Green Gully	✓	✓	✓	✓	✓
Greenvale	✓	✓		✓	✓
Hadfield	✓	✓	✓	✓	✓
Hillside	✓		✓	✓	
Hume	✓	✓			✓
Keilor	✓	✓	✓	✓	✓
Keilor East	✓	✓	✓	✓	✓
Keilor Park	✓	✓	✓		
Maribyrnong Park	✓	✓	✓	✓	✓
Merlynston	✓	✓	✓	✓	✓
Moomba Park	✓		✓	✓	✓
Mt. Carmel	✓	✓	✓	✓	✓
North Park	✓	✓	✓	✓	✓
North Sunshine	✓		✓	✓	✓
Oak Park	✓	✓	✓	✓	✓
OLN	✓	✓	✓	✓	✓
PEGS	✓		✓	✓	✓
Princes Hill	✓	✓	✓	✓	✓
Royal Park	✓	✓	✓	✓	✓
St Albans East				✓	
St. Christophers		✓	✓		✓
St. John Bosco	✓	✓	✓	✓	
St. Monicas	✓	✓	✓		✓
St. Thereses	✓	✓	✓	✓	✓
St. Vincents					✓
Strathmore	✓	✓	✓	✓	✓
Sunbury	✓	✓	✓	✓	
Sydenham	✓	✓		✓	
Taylors Lakes	✓	✓		✓	✓
Tullamarine	✓	✓	✓	✓	✓
West Brunswick	✓	✓	✓	✓	✓
Westmeadows	✓	✓	✓	✓	✓

Clubs that did not attend the last Delegate's meeting:

**Aintree, Coburg, Craigieburn, Delahey, Glencairn, Greenvale, Hume, St Vincents, Sydenham, Taylors Lakes**

## 2. Apologies

Larry Pelly (President), Steven Seinor, Sunbury TC, Mike Howard (Sj John Bosco), Leo Ibrahim (Taylore Lakes)

## 3. Minutes of the Previous Meeting

Moved Reagan Burgess (Mt. Carmel) seconded Ron Morton (Merlynston) that the minutes of the previous meeting, which had previously been sent to all Clubs, be accepted - **Carried**.

## 4. Business arising from previous Minutes

None

## 5. Correspondence

### Inwards correspondence:

- Tennis Victoria
  - Notification of new Chief Executive Officer
  - Nat Allsop leaving as Associations liaison
  - Associations Forum notice
  - Associations Forum minutes
  - Safeguarding Essentials Online Education Session flyer
  - Advice on the Definition of Insured under the Group Personal Accident policy
  - Membership renewal
  - Newsletter May, June, July, August
  - Board Director vacancies
  - Vic Metro Inner North West Future Leaders applications
  - Not for Profit Self-Review Tax Requirements
- Commission for Children
  - Changes to Reportable Conduct Scheme
  - Child Safe Standards Community of Practice forum
  - New child safety standards resources
- Australian Sports Commission
  - Coaching Women and Girls resources
  - National Volunteer Week 2024 flyer
- Sport and Recreation Victoria
  - Updates to privacy policy
- Tullamarine TC – advice on court unavailability for most of Spring 2024 season
- Caroline Springs TC – advice on change to Executive Committee
- West Brunswick TC – proposal to rename Ladies competition to Womens competition
- Princes Hill TC – advice that all court lights have been replaced
- Melton City Council – Draft Tennis strategy

### Outwards Correspondence:

- Tullamarine TC – outcome of protest
- Merlynston TC – outcome of protest
- All clubs – Notice of NSNTA AGM and Agenda
- All clubs – Minutes of Delegates meeting 29<sup>th</sup> April 2024
- All clubs – Agenda for Delegates meeting 26<sup>th</sup> August 2024
- All clubs – Treasurer's report for August, 2024
- St Albans East TC – advice that their application for affiliation was accepted
- Glenroy Community TC – advice that their application for affiliation was accepted

## 6. President's Report

Maria welcomed everyone to the meeting in Larry's absence. She especially Welcomes the St Albans East Tennis club to their first season

Reminder to all clubs that the changes to the Lighting policy will come in next year.

Notification that the email issues with BigPond seem to be rectified.

## 7. Treasurer's Report

- (a) The Treasurer's Report had been distributed to the delegates. It was emailed to clubs last week. Please contact Graham Sandman if it was not received.

Moved Graham Sandman (Treasurer), seconded Denise Beckett (Maribyrnong Park)  
– **Carried.**

- (b) Bills for payment:  
Tennis Victoria Affiliation fee

Moved Graham Sandman (Treasurer), seconded Ron Morton (Merlynston)  
– **Carried.**

- (c) **Unfinancial clubs**  
Refer to the NSNTA website for a list

- (d) **Auditor**

An auditor is still to be advised, but should be resolved by the next meeting

## 8. Match and Permit Committee Report

### Finals last season

- The finals last season all went smoothly. Thanks to all clubs for their assistance hosting.

### Team entries for Spring 2024

- Team entries for this season are down slightly by 7 teams with a total of 524 teams
  - o 130 teams in Ladies – up 1 team
  - o 126 teams in Mixed – down 1 team
  - o 268 teams in Men's – down 7 teams and 1 grade

### Spring 2024 team fees

- Spring 2024 invoice must be paid by no later than 7.00 pm on Tuesday, 10 September 2024.
- Late payment will result in loss of match points.

### Match result sheets

- This is the first season we have not supplied match result books.
- Instead, match result sheets should be downloaded from the NSNTA website and printed.
- It has been pointed out that there is no space for emergency players – the forms on the website will be updated shortly.

### Fines

- We have had a lot of queries about fines from last season.
- It is the responsibility of the winning team to ensure match results are correct and complete. The winning team must ensure all players' names, including opposition players' names, have been recorded fully (first name and surname) and are legible before the result is signed. If a match result is submitted with any missing information the winning team will be fined.
- If the losing team refuses to provide information when requested, the winning captain should note this in the comments so it can be followed up by the Association at the time.

### Team withdrawals

- The following teams have withdrawn and been replaced with a Bye:
  - o Mens - Avondale Heights - B Special 3
  - o Mens - Aintree C Special 2
  - o Mens - Aintree C Grade 5

### Additional registrations

- Emergencies cannot play more than three matches in total, regardless of which grades they are played in (not three matches in one grade). It is the responsibility of the Club to keep track of how many matches emergencies have played. Please ensure that additional registrations are submitted before players play a fourth match, otherwise teams will lose games.
- We have already received 39 additional registrations and 14 deregistrations this season.
- Please remember that the purpose of additional registrations is to replace injured or unavailable players. All are scrutinised to ensure they are not strengthening the team. Clubs should not expect players to be accepted just because they wanted to join a team late or a club doesn't have another team for them.
- Please remember that we do not accept additional registrations if it would result in a Ladies or Mens team having more than 8 players or a Mixed team having more than six men or six ladies. Please check the number of registered players before submitting an additional registration, otherwise the Chairman will request a deregistration.

### Emergencies

- Please ensure you check the history of emergency players before they play.
- All emergency players are scrutinised, and we do not wait until a complaint is received from the opposition.
- If players are deemed too strong, clubs will be warned that if they play again loss of games will be imposed. In clear cases, loss of games has been imposed without a warning being given.

- When there is known and recent history on a player that shows a significant discrepancy between the level they are playing and the level of the registered players in the team, loss of games will be imposed.

#### Light testing and policy

- The new NSNTA lighting policy takes effect on 1 July 2025 We previously sent letters to most clubs likely to be affected by the new lighting policy which takes effect on 1 July 2025.
- If your club has received a letter, please ensure it starts taking action now, so it is ready by 1 July 2025.
- If your club has taken action to improve its lighting, please let us know so the lights can be retested.

#### Approved balls

- Please ensure that you check the list of approved balls each season.
- Clubs are given a grace period of 6 months to use up their supply of previously approved balls from the date they are removed from the Tennis Australia approved list. Clubs should email [chairman@nsnta.org](mailto:chairman@nsnta.org) and advise the NSNTA if they are using this grace period. To view the list of previously approved balls, check the previous season's printed fixture or check with the Chairman of the Match and Permit Committee.

#### Washouts

- The NSNTA washout procedures are at: <https://nsnta.org/washout.html>
- If a club does not follow these procedures, matches may be forfeited

#### Court resurfacing works

- If clubs have courts unavailable for resurfacing (or any other reason), it is the responsibility of that club to find courts to relocate the match to.
- The Association can assist with venues that may have courts available (based on the number of teams entered), but it is the responsibility of the club to ring around and find a venue and agree to a hire price.
- The Club Delegate must then advise the opposition club and the Association of the new venue — at least one week's notice is preferred.

### 9. General Business

None

**Meeting closed at 9:02 pm**

#### Next Delegates' Meeting

28<sup>th</sup> October at 8.30pm – Maribyrnong Park Tennis Club